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January 20, 2009

Dear Colleagues:

Please find the attached document "Addendum D" added to the City of Los Angeles Department of Cultural Affairs (DCA) Guadalajara International Book Fair Pavilion RFP issued on December 18, 2008. This addendum details the following specific revisions:

1) Technical Specifications:

On page 8, under *Technical Specifications Required by Expo Guadalajara*, there is a correction to the square footage for Surface Area of Lobby 2 and Lobby 3. The metric square meter figures are correct, but the translation to square footage has been revised. The correct information is as follows:

Lobby 2 (Pavilion)

Surface Area *1210 square meters (13,024.33 square feet)*

Lobby 3 (Contiguous Annex)

Surface Area *375 square meters (*4036.46 square feet*)*

2) MBE/WBE/OBE Good Faith Efforts (GFE) Waiver:

Due to the international nature of this project, the City of Los Angeles Mayor's Office of Economic Development, as of January 15, 2009, has waived the Minority Business Enterprise/Women's Business Enterprise/Other Business Enterprise (MBE/WBE/OBE) Subcontractor Outreach Program Good Faith Effort requirements for this project. Items listed in Addendum B are no longer a requirement of this RFP package.

3) Addendum A:

Addendum A, "Proposal Checklist", has been revised per the above waiver of the MBE/WBE/OBE GFE requirements. Please use this revised checklist as part of your proposal package.

Thank you for your interest in the Guadalajara International Book Fair project. Required documents and information can also be found on DCA's website at the following link: http://www.culturela.org/events/guadalajara.html. Should you have any questions, please contact Andrew Kasdin, Arts Manger II, at 213.202.5542, or by email Andrew.kasdin@lacity.org.

Sincerely,

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