



REQUEST FOR PROPOSALS
ADDENDUM # 2
December 17, 2021

Please be advised that the Proposition K component of the RFP has been removed and the Department of Cultural Affairs posted a revised *Request for Proposals for the Management, Operations, Programming, and Engagement of the Vision Theatre Performing Arts Center* on December 17, 2021.

Please note that demonstration of the Proposer's programming commitment to youth and families, in addition to community job training, remains in place as an integral part of the evaluation criteria for the Department of Cultural Affairs' request for a venue partner operator/programmer.

Proposals shall be based only on the material contained in the revised RFP, pre-proposal conference, amendments, addenda, and other material published by the City relating to the RFP. The Proposer must disregard any previous RFP draft material. Proposals must meet the requirements outlined in this RFP.

All Proposers who have already submitted a proposal must acknowledge any addendum(a) issued as a result of any change in this RFP on the Proposer Signature Declaration Page. Failure to indicate receipt of addendum(a) may result in a proposal being rejected as non-responsive.

The new proposal response due date and time is February 4, 2022 at 11:45 P.M. PST. We encourage current and potential proposers to monitor information released by the Department of Cultural Affairs and LABAVN. Any proposals already received may be resubmitted to incorporate new information by the extended deadline.

Please send any questions to dca.contractsunit@lacity.org with the title, Vision Theatre Performing Arts Center RFP, in the subject line.

Additional Information

One (1) optional RFP Proposer Update will be held via Zoom on Thursday January 6, 2022. This briefing is open to all who have requested a RSVP form and returned it by close of business Tuesday January 4, 2022 in order to receive the Zoom link. Those who have already submitted RSVP forms for prior site visits need only make a request.

One (1) safely-distanced, mandatory pre-proposal conference/ site visit will be held on Friday January 7, 2022 to respond to questions regarding the requirements of the RFP, share City needs and see the site. This conference/ site visit is only open to those who have not attended either of the previous site visits. The conference/ site visit is limited to two (2) company representatives per organization. Per the Business Inclusion Program (BIP) requirements, only employees of the Proposer (company) attending will meet the BIP pre-proposal meeting attendance requirement.

The RSVP form must be returned by close of business Wednesday January 5, 2022 and must include the Company’s LABAVN, EIN and BTRC numbers, as well as the name, cell number and email address for each company representative. Upon receipt, you will receive a Waiver of Liability which allows you to walk the construction site. Once your signed waiver is returned, you will receive confirmation outlining mandatory protocols for entering the lot. The mandatory pre-conference/ site visit will be held at the Vision Theatre 3341 West 43rd Place Los Angeles, CA 90008. Proof of vaccination is required. Please contact yvonne.farrow@lacity.org to receive an RSVP form.

Acknowledgment

Acknowledgment of receipt of this addendum must be submitted with your responses to the RFP. Failure to return a signed acknowledgment may result in your proposal being deemed non-responsive.

I have received a copy of the City of Los Angeles’ Addendum # 2 to the Request for Proposals for the Management, Operations, Programming, and Engagement of the Vision Theatre Performing Arts Center.

Signed: _____

Printed Name: _____

Company Name: _____

Date: _____